

Request for Qualification Statements for Construction Services

North Bennington Depot Roof Repair – TAP TA14(9)

Submissions will be accepted until 5:00 PM Tuesday, March 13, 2018

The Village of North Bennington seeks qualification submittals from professional Contractors or individuals experienced in the repair of roofs and related construction. The project involves the use of Federal Highway Administration (FHWA) funds and is subject to various federal rules and procedures as administered by the Vermont Agency of Transportation (VTrans) and which will be detailed in the Invitation to Bid. Note that according to VTrans Specifications, the prime contractor must perform a minimum of 50% of the work with their own forces.

Historic Depot Roof Repair Project Description: The project consists of the removal and replacement of all membrane roofing including associated flashings, underlayments, etc., as well as the inspection and selected replacement of structural sheathing, inspection and selected replacement of slate tiles. Project also shall include pointing of brick in selected areas, installation of mortar washes in selected areas, inspection of chimney flue and the construction of new chimney crowns.

Plans and specifications may be seen at the office of the local project manager, the Bennington County Regional Commission (BCRC) – 111 South Street, Suite 203. Digital copies of all documents and plans may be obtained by contacting Jim Sullivan at the BCRC: jsullivan@bcrcvt.org or 802-442-0713 ext 5.

The full Invitation for Bids is anticipated to be published for a 3-week period starting in April. All bidders on this project must submit a complete prequalification application to the Bennington County Regional Commission by the deadline referenced in this RFQ.

Respondents will fill out the attached form and provide 1 copy to the address listed below via U.S. mail, delivery service, or email. Responses will be accepted until 5:00 PM on March 13, 2018. Please note that recent project work and references must have some relevance to this project.

Responses will be judged by the local project manager, North Bennington Village officials, and the Vermont Agency of Transportation. Submissions will be evaluated based on the following selection criteria:

- (1) Proven record of successfully completing similar projects, including projects involving slate roofs; and
- (2) Quality of references.

Sub-contractors will need to be approved by the Village after the contract is awarded. All sub-contractors will need to demonstrate sufficient experience in the field for which they're being hired.

Assessment of qualifications will be judged within 7 business days and simply be judged as eligible or ineligible to bid. Firms will be notified as to eligibility within 3 business days after a decision is made. An ineligible contractor may request reconsideration and may also submit additional information believed to be germane to their qualification. The Village of North Bennington will notify the contractor of the final decision.

Jim Sullivan, Municipal Project Manager
Bennington County Regional Commission
111 South Street, Suite 203
Bennington, VT 05201
Via e-mail: jsullivan@bcrcvt.org

Date Submitted to BCRC: _____

Responses will be accepted until 5:00 PM on Tuesday, March 13, 2018.

**Historic North Bennington Depot Roof Repair Project
Contractor Qualification Statement**

Name of Firm: _____ Contact Person: _____

Phone: _____ E-mail: _____

Address: _____

How many years has your organization been in business a under this name? _____

Please Check One: Is your business a () sole proprietorship; () partnership; or, () corporation?

Below, please list projects with a similar Scope of Work:

1. Project and Description: _____

- Contact Person: _____
- Telephone #: _____ E-mail Address: _____
- Contract Amount: \$_____ Date Completed: _____
- Length of Time from Start to Finish: _____

2. Project and Description: _____

- Contact Person: _____
- Telephone #: _____ E-mail Address: _____
- Contract Amount: \$_____ Date Completed: _____
- Length of Time from Start to Finish: _____

3. Project and Description: _____

- Contact Person: _____
- Telephone #: _____ E-mail Address: _____
- Contract Amount: \$_____ Date Completed: _____
- Length of Time from Start to Finish: _____

Lawsuits: Have any lawsuits been brought against you in the last five (5) years arising out of a construction contract which you signed? Yes () No () *If yes, please list information for the two most recent law suits below:*

- | | |
|---|---|
| 1. Case description or docket # _____
Counsel's Name and Telephone #: _____
_____ | 2. Case description or docket # _____
Counsel's Name and Telephone #: _____
_____ |
|---|---|

Failure to complete work: Has your present organization ever failed to complete any work awarded to it? Yes () No () If yes, state when, where, and why:

Please list the relevant projects presently under contract with your firm:

1. Project: _____
Contract Amount: \$ _____ Proposed Completion Date: _____
Contact Person: _____ Telephone #: _____

2. Project: _____
Contract Amount: \$ _____ Proposed Completion Date: _____
Contact Person: _____ Telephone #: _____

3. Project: _____
Contract Amount: \$ _____ Proposed Completion Date: _____
Contact Person: _____ Telephone #: _____

* * *

Debarment and Non-Collusion Affidavit: All Bidders will be required to submit a Debarment and Non-Collusion Affidavit with their bid.

Railroad Worker Clearance Form: The Contractor will be required to submit a completed Railroad Worker Clearance Form to the VTrans Rail Section prior to working within the railroad right-of-way. The form can be found at: <https://maps.vtrans.vermont.gov/rail/flagging/form/>.

Railroad Protective Liability Insurance: The Contractor will be required to obtain Railroad Protective Liability Insurance (AAR-AASHTO form) providing for coverage for bodily injury, death, and property damage. The policy must provide minimum limits of \$2,000,000 per occurrence with an aggregate limit of \$6,000,000 for the term of the policy.

VTrans 50% Rule: The Contractor, by completing this RFQ Response Form, should his/her company be selected as the low bidder and asked to sign a Contract to carry out the Scope of Work on this Project, certifies, by signing below, that he/she shall undertake and carry out at least 50% of the work specified using his/her own personnel and equipment.

I hereby state that the information provided herein above is, to the best of my knowledge, accurate. I hereby give permission to Village of North Bennington to contact the persons and references listed herein above.

Signed: _____ Title: _____

Company Name: _____ Date: _____, 2017