

Glastenbury Planning Commission/DRB Minutes *DRAFT*

March 28, 2022

Attending: Board Members Cinda Morse, Chair; Michael White, Mike Gardner, and Jerry Mattison. Also attending ZA BCRC Catherine Bryars, BCRC staff Callie Fishburn.

This meeting was held in person at the BCRC office and by Zoom. The meeting was called to order by Chair Cinda Morse at 7:02 pm. The agenda was reviewed with the suggestion that a Zoning Administrator Report be added as a regular monthly meeting item. No board member had a conflict with anything on this agenda.

Minutes of February 28, 2022: In a motion made by Mike White and seconded by Jerry Mattison, the minutes of February 28, 2022, were accepted as presented.

Public Comments: No members of the public were present and No comments.

Zoning Administrator Report: ZA Cat Bryars reported that she had a call from Travis Buttle about an upcoming application for training. This would be a conditional use requiring a hearing before the DRB. Once the application is received, a hearing will be warned for the next regular meeting.

Town Plan Update - Final Review: Cat had sent out ahead of this meeting the link for the completed final draft of the Glastenbury Town Plan. Several Commissioners spoke appreciatively to the effort and outcome of the Town Plan process over these last 8 months. Each chapter was reviewed resulting in a few deletions, clarifications, and confirmations. It was recommended that the Task Chart be updated with no 2021 dates and a better spread of tasks over the next few years.

Everyone is encouraged to make a final edit for grammar and any language tweaks and get recommendations to Cat and Callie by Friday, April 1st so that we can meet our proposed public hearing schedule.

In a motion made by Mike G., seconded by Jerry M. the commission unanimously agreed to move the final draft to public hearing.

Next Steps-Public Hearing: Two public hearings are anticipated – one by the Planning Commission and one by the Legislative Body (Supervisor Rickey Harrington). It is the preference of the Commission to hold these hearings in person with a Zoom option available. The place will be determined but must allow for good Zoom access.

The first Planning Commission hearing will be on May 5th at 7:00pm. The final draft will be posted on the BCRC website and distributed to appropriate parties by Tuesday, April 5th. If that hearing does not result in substantive changes, the second Legislative hearing will be on June 6th at 7:00pm.

Other Business: No other business came before the Commission.

Parking Lot Item Review: Three items have been carried on our agenda during the Town Plan process – Public Parking Access, Signage, and ATV use. All three have been addressed in the Town Plan so will be removed. A new item was added for future discussion – Seasonal Closing of Fayville Trail.

Meeting adjourned at 8:32pm with a motion made by Mike G. and seconded by Mike W.

Respectfully submitted, Cinda Morse Chair