

Glastenbury Planning Commission/Zoning Board Minutes *DRAFT*

January 28, 2025

Attending: Board Members Jerry Mattison, Chair, Mike Gardner and Mike White.

Scott Grimm-Lyon – BCRC – Zoning Administrator. Members of the public: Travis Buttle – Fayville LLC agent and VT Fish and Wildlife Dept., SFC Zakery Hunt, VT National Guard (via Zoom).

Call to Order: The meeting was held in person at the BCRC office and over Zoom. The meeting was called to order by Chair JM at 7:01 pm.

Conflict of Interest: No board member had a conflict with any agenda item.

Minutes of January 30, 2024: JM noted in the minutes it stated he had planned to meet with a representative of the town of Shaftsbury to review road maintenance. It should have read a representative of VTTrans. A motion made by MG to approve the minutes as corrected to read VTTrans instead of Shaftsbury, seconded by MW. The minutes were approved unanimously.

Old Business: None

Zoning Administrator Report: Presented by S. Grimm-Lyon:

- A training event permit was received from Travis Buttle on behalf of Fayville LLC.
 - o The application was for two VT National Guard training events (February 8-9 and May 3-4) and five VT Fish and Wildlife/Local Law Enforcement training events (March 22, June 2-6, July 21, August 20, and October 8-9) in 2025. This was similar to an application by the same applicant for events in 2024.
 - MG asked T. Buttle about the “Qualification of retired officers” mentioned as a component of three of the VT Fish and Wildlife/Law Enforcement trainings. T. Buttle indicated this was training for retired law enforcement officers provided so they could keep their firearm certification.
 - MG asked about the proposed May training and potential for conflicts with turkey hunters.
 - T. Buttle stated several individuals have permission to hunt the property and they would be notified of the training.
 - JM asked if any public complaints were received related to the 2024 training events.
 - T. Buttle and S. Grimm-Lyon indicated they had not received any comments, complaints, etc. The same was true for the board members.
 - MW asked if the proposed dates were set in stone or may change.
 - T. Buttle stated the dates may change based on scheduling, etc.
 - The permit allows for flexibility in training dates.
 - SFC Z. Hunt reported the February 2024 training went well.
 - SFC Z. Hunt stated they will have a smaller military vehicle presence for the February 2025 training because their vehicles are undergoing cleaning.
 - SFC Z. Hunt stated part of their group will be deployed later this year and at this moment the May training would not take place.
 - MG suggested there was no problem keeping it on the permit in the event that something changes to allow the training to occur.

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- MW asked about the 2024 date on the top of the second page of the application and whether this was an addendum to the 2024 or a new application.
 - S. Grimm-Lyon indicated the permit was originally filed in 2024, but now the document should read 2025.
- MW asked about the site plan attachments which he did not see in the electronic version of the permit application and were not printed out in the hard copies for the meeting.
 - S. Grimm-Lyon checked and the documents were available on a Google drive and were the same as included with the 2024 application.
- MG made a motion to approve the application as submitted, MW seconded. The motion carried unanimously.

New Business:

- S. Grimm-Lyon reported that he heard from Martina Barnes, USFS Manchester District Ranger, that funding for Phase 1 of the Glastenbury fire tower repair had been secured and work would proceed, but the schedule of work had not been determined.
 - JM reported that the USFS hadn't decided how to deliver new parts for the tower – via helicopter or with the snowmobile club's groomer.
- JM inquired about the town's Hazard Mitigation Plan (HMP), particularly in relation to addressing culvert/box culvert replacement on Glastenbury Road.
 - S. Grimm-Lyon checked the state's database which specified the current plan with expire "within one year".
 - S. Grimm-Lyon mentioned the possibility of applying for state funding to help update the HMP.
 - JM stated that Jim Henderson of BCRC had completed a culvert assessment.
 - Culvert replacement, both for traditional round culverts and the box culvert could be expensive and the work could be carried out over time to make the work financially feasible.
 - The Board discussed starting to work on an updated HMP at the regularly scheduled May 2025 meeting.
- MG will be carrying out an ash tree assessment on Glastenbury Road.
 - He will be working with David Mance III, the Shaftsbury Tree Warden, on a similar project in Shaftsbury.
- JM asked about the expiration of the Town Plan – to get a sense of when the process for updating that document should start.
 - It was determined the Plan expires in 2030 and that work on updating it should start in 2027 or 2028.
- JM inquired about the term of his position as Chair of the Board.
 - S. Grimm-Lyon reviewed the Plan and Zoning Bylaws but it was not in either document.
 - JM and/or S. Grimm-Lyon will ask Rickey Harrington, Town Supervisor, about the term of all Board members, as well as the term for Chairs.

Public Comment:

- No public comment was received.

Adjournment: MG made a motion to adjourn, seconded by MW. The motion passed unanimously. The meeting was adjourned at 7:35 pm.

Respectfully submitted, Mike White, Glastenbury Planning Commission/Zoning Board Member