

## 210 SOUTH STREET • SUITE 6 • BENNINGTON, VERMONT 05201 • (802) 442-0713

## Regional Planner - Emergency Management Program Manager

The Bennington County Regional Commission (BCRC) seeks a Regional Planner. Responsibilities and time commitments are approximately evenly distributed between work on special planning projects and overseeing the region's emergency management program.

Primary job responsibilities include working with local officials and other BCRC staff to develop comprehensive plans, land use regulations, conduct special planning studies, apply for and manage various grant funded projects, and other related tasks.

Work in support of the emergency management program includes managing and implementing the annual Emergency Management Planning Grant and responsibility for all aspects of the grant program: application, reporting, budgeting, task monitoring, timeline management, preparation of municipal hazard mitigation and local emergency management plans, and implementation of related tasks and projects.

A detailed job description is available at <u>www.bcrcvt.org</u>.

The Regional Planner will work closely with staff and volunteers from local and regional organizations, municipalities, and state agencies. Frequent attendance and participation in public meetings is required. Strong oral and written communication skills are essential as is a strong working knowledge of office productivity and geographic information system software.

A bachelor's or master's degree in planning, environmental science or a related field is required. Three or more years of experience that includes project or program management is preferred. Anticipated starting annual salary range is \$48,000 to \$54,000 depending on education and experience.

The BCRC offers excellent health insurance, retirement and other benefits, including professional development opportunties. Flexible working arrangements are accommodated, including remote work options.

Email a letter of interest and resume, which may include references, to William Covin, Director, at <u>bcolvin@bcrcvt.org</u>, subject line REGIONAL PLANNER POSITION. Questions may be submitted via email; subsequent phone inquiries are welcome.

Position open until filled.